



## Parent Advisory Council (PAC) Meeting Minutes

### Mountain Elementary School

**Date:** May 27, 2026

**Time:** Called to order at 7:00 pm

**Location:** Learning Commons (Rm. 163)

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#### 1. Attendance

- President: Danielle Main
  - Vice-President: Felicia Fournier
  - Treasurer: Camilla Burchmore
  - Secretary: Marissa Tibbets
  - Hot Lunch Coordinator: Kristie Smith
  - Principal: Mrs. Anita Heitz
  - School Staff: N/A
  - PAC Members: Sharon Tainsh
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#### Land Acknowledgement – presented by Anita Heitz

#### 2. Approval of Agenda

- Motion to approve agenda for May PAC meeting.
- Moved by: Marissa Tibbets
- Seconded by: Felicia Fournier
- Carried: **Yes** / No

#### 3. Approval of Previous Minutes

- Motion to approve minutes from April 15 PAC meeting.
  - Moved by: Felicia Fournier
  - Seconded by: Camilla Burchmore
  - Carried: **Yes** / No
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#### 4. Executive Reports:

President's Report: Presented by Danielle Main and Felicia Fournier

Treasurer's Report Presented by Camilla Burchmore

- General Account balance: \$7856.73
- Gaming Account balance: \$0
- Donations for Staff Appreciation Lunch - \$582 (Used: \$337.86 (sandos from Lepps) + extra from Costco). There will be leftover donations for September Teacher kickoff.
  - Well received by the staff. Lots to feed everyone.

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#### 5. Open Business

i) Hot Lunch/ Snack Days: Presented by Kristie Smith

a) McHappy Day – May 8th

All profits were donated to Ronald McDonald House - \$371

b) Cotton Candy Day – April 21

Profit: \$395

c) Popcorn Day – May 19

Profit: \$282.34

d) Upcoming: Sports Day Hot Lunch – Panago

Deadline to order: June 9

Family member ordering now available

**Disclaimer: If your child will be absent, please inform PAC ([mountainpac@gmail.com](mailto:mountainpac@gmail.com)). If we have not heard, we will distribute the foods.**

2026/2027 Snack Day Options:

- Krispy-Kreme Doughnuts

ii) Events and Fundraisers: Presented by Danielle Main

- Sports Day – June 18
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## 6. New Business – Presented by Danielle Main

### i) Sports Day Concession

- a) Please sign up to volunteer to run smoothly.

### ii) Freezie Fridays

- a) June 5, 12, 19; Freezies will be \$2
- b) Please sign up to volunteer – need more to run smoothly.

### iii) Kindergarten Kitchen Fridge – ordered and received through the Breakfast Program (no PAC funds needed).

### iv) Thoughts on spending for next year

- a) Student Support Cart – Anita Heitz approved this idea. Items/ cart will be catalogued and checked out.
- b) Movie License \$660.

Motion to approve payment to movie license.

Moved by: Danielle Main

Seconded by: Felicia Fournier

Carried: **Yes** / No

Approval Unanimous Vote

- c) PAC Crock-Pots – will watch for sales (Amazon Prime, Costco, Wal-Mart)

### v) School Logo – Head of Communication is working on this at this time. Logo is done by the School District artist. Staff like the purple colour and feel like it's important for our new logo, Mountain in the background. Unsure when this would be completed.

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## 7. Adjournment

- Meeting adjourned at: 8:33 pm
    - Moved: Danielle Main
    - Seconded: Felicia Fournier
  - Next meeting scheduled for: September (TBD) in the Learning Commons (Room 163).
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Link Tree

